

**Change Plan (Academy)
International Enrichment Grant
Application and Delivery Guidelines
Autumn 2019**



Academy International Enrichment Grant 2019

Through funding from Battersea, one off grants of up to £500 are available for enrichment / small items of equipment for your rescue / shelter.

There will be one funding round for 2019

Round	Grant opens	Grant closes	Outcome known
1	September	End October	Mid November

Eligibility

In order to apply for this grant programme, applicants must:

- Have attended a Battersea (Intensive) 5 day Course
- Submitted a Change Plan
- Be properly established, with a clear set of rules, or terms of reference.
- Have your own bank account as the grant will only be paid by BACS
- Grants cannot be made to individuals.

References

You will need to provide two references

- a. One referee should know you / your rescue in a professional capacity e.g. local vet.
- b. A second referee needs to have known you / your rescue for at least 3 years and be happy to provide a written reference stating your suitability in receiving and managing a Battersea Grant.

Safeguarding

We will require you to submit your safeguarding policy as part of the grant application process. In the absence of a safeguarding policy, we will work with you to develop one and ensure that you understand safeguarding requirements prior to any funding being given and project work commencing.

Additional due diligence will take place when considering working with partners or making a grant to organisations which work in countries where cultural practices relating to safeguarding differ from those in the UK.

Battersea will ensure that each partner/grant recipient is aware of its responsibility to promptly report any safeguarding concerns that arise in the context of the partnership work or work funded by Battersea to the Battersea Designated Safeguarding Officer.

Please note that Battersea may choose not to work with partners/grant recipients, put specific conditions into partnership/grant agreements, or end partnerships/grants based on partners'/grant applicant/grant recipient's safeguarding policies and their implementation of these.

What type of item can be funded?

Dog paddling pools; scratching posts; kongs: Balls; dog / cat beds; litter trays; feeding bowls; and other enrichment toys and games.

Activities must take place

Between December 2019 – March 2020

This grant programme will not fund:

- Utilities, such as rent, heat & regular staff costs such as salaries; and
- Activities that will not directly benefit dogs and cats;
- Grants must be for specific items, and not a contribution to general funds

Conditions:

The grant must be spent for the purposes detailed in your application. Successful grant applicants will be expected to provide Battersea with a very short report / case study and pictures, showing how the grant funding has been used. A report template will be provided.

Media:

Although not a condition of the grant, we would be delighted if you are able to achieve some press coverage to show that you have received a grant to help dogs and cats in your local community and how it was used. We will ask to see any copies of coverage with your report. Battersea will provide press templates.

How do we apply?

Please complete the application form provided. Please give clear and concise answers to all the questions on the form.

All completed forms received by Battersea will be acknowledged.

On the acknowledgement letter there will be a reference number for future use in any correspondence regarding the project. Please use this number as a point of reference if you have any queries regarding your application and need to contact us.

Filling in the Application Form:

Please give the official name of the organisation that will be responsible for delivering the project and administering the grant.

Please provide the name of the person who will have particular responsibility for your Enrichment Grant.

Next steps:

Successful grant applicants will be required to sign and return a formal acknowledgement form before payment is released. Successful grant applicants will also receive a short report template and a case study template.

Any queries, please contact the grants team – grants@battersea.org.uk