



BATTERSEA

Academy

International Enrichment Grant 2019

Please ensure you read the Guidelines first before completing this form.

If you need any assistance, please email grants@battersea.org.uk

Section One

Organisation Information

Name of Applicant Organisation (and legal name if different)	
Type of Organisation (Charity / Not for Profit etc)	
Charity registration number	
Year of Registration	
Registered Address including Postcode	
Website if applicable	
Main telephone number	
CEO / or equivalent	

Management Information

Please tell us about your Board composition and their commitment – for example, how often do the members attend your rescue outside of committee meetings and what tasks do they perform?

Please tell us about the different levels of management and the roles represented at each level.

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Academy Information

Please confirm which Academy programme you attended	
Name of Course	
Date attended	
Change Plan completed	

Please give us the name of the Primary contact for this funding application (someone we can contact if further information is needed and normally the person who will be responsible for the use of the grant activity)

Title	
First Name	
Surname	
Email	
Best Phone number	
The best time of day to contact by phone	

References

In order to apply for a Battersea Grant, please give us the Name and Email address of two people who we may approach for a reference.

- One should know you / your rescue in a professional capacity e.g. local vet.
- A second referee needs to have known you / your rescue for at least 3 years and be happy to provide either a written or verbal reference stating your suitability in receiving and managing a Battersea Grant.

	Name of Referee (1)	Name of Referee (2)
Email Address		
Position		
Years known to applicant		

Safeguarding

We have a safeguarding Policy in Place (uploaded)

Safeguarding Policy Uploaded

We do not have a safeguarding policy in place and would welcome Battersea's support in helping to develop one and ensure that we understand safeguarding requirements prior to any funding being given and project work commencing

Bank Information – please note this must be the organisation’s bank account. We **will not** pay into a personal bank account.

Name of Bank	
Bank Address	
Bank Account Number	
Sort Code	
Name of authorised signatory	

Section Two

Rescue Information

Please tell us a little about your rescue / shelter. (e.g. How long has your shelter been operating, how many animals do you care for and how many are rehomed each year?)

750 words max

Project Information

Please tell us about what you would like to buy with the grant – and how this will be used to enrich the lives of dogs / cats in your care. 500 words max

What challenges do you foresee in this work – how will you mitigate them?

Project Budget

Please tell us here about the items you wish to purchase and their cost. Please note that the maximum grant is £500 but depending on interest / numbers of applicants, you may not receive the full amount.

Please note

On receipt of an application you will receive an acknowledgement and a reference number which you must use in subsequent applications.

Please note – applicants may need to wait up to 4 weeks before hearing the outcome of their application. Please do not purchase items mentioned in this application until you have heard from us as we will not fund items retrospectively.

Your privacy rights

The data you've provided will be used by Battersea Dogs & Cats Home to assess your application for a grant and to communicate with you regarding your application. Should your application be successful we will use your data to manage your grant.

To help us better understand our applicants and to tailor our communication with you, we may analyse the information you provide. We sometimes use information from public sources. We may also contact you to ask if you are willing to share your story, to help us help other cats and dogs.

Further information about how we protect and use personal data is set out in our Privacy Policy at: battersea.org.uk/privacy

Please note that the deadline for application forms is

12 noon GMT on Tuesday 22nd October 2019

Applications received after the deadline cannot be considered.

Please ensure that this application is signed by the appropriate person.

Please tick to confirm -

- I have read all the guidelines
- I have completed every question on this form
- I have included our latest income / expenditure accounts
- Additional information is clearly marked with the name of our organisation
- We are happy to receive via email or print copy, future grant news and opportunities

Signed _____ Date _____

Name (please print) _____ Position _____

On completion please forward your application with any other document(s)

Either to Grants@battersea.org.uk

Or
Margaret Hulme, The Grants Manager
Battersea Dogs & Cats Home
4 Battersea Park Road
London SW8 4AA